FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00165290 **Type of Permit:** FILMING **Release Date:** 10/07/2020

Production Company	VACATION THEORY
Insured Company Name	VACATION THEORY
Contact Phone No. 1	310-770-9787
Contact Phone No. 2	
Fax	
Address	827 PARKMAN AVE, #4 LOS ANGELES, California 90026
Production Title	ETSY
Type of Production	Commercial - Internet

Producer	Anabella Casanova
Director	Jimmy Marble
1st AD	Adeshola Adigun
Production Manager	Veronica Kim
FilmL.A. Coordinator	Jennifer Morelos
Location Manager	Sage Price
Primary Phone	Mobile - 206-612-6651
Secondary Phone	
Location Assistant	Nicola Collie
Primary Phone	Mobile - 646-864-8883
Secondary Phone	

Fees

Notification Charge	$173.00	**Total Permit Fee**	$957.00
FILMLA NON-REFUNDABLE FILM APPLICATION FEE	$699.00	**Number of Locations**	1
LA CITY FIRE DEPARTMENT SPOT CHECK SURCHARGE	$85.00		

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Summary Information — Location

Permit Number F00165290
Production Company VACATION THEORY
Insured Company VACATION THEORY
Production Title ETSY

Location Manager Sage Price
Primary Phone Mobile - 206-612-6651
Secondary Phone

Location Address 16718 Knollwood Dr, Los Angeles, CA, 91344

Location Type Private Residence

Film Dates 10/8/2020 - 10/8/2020 07:00 - 19:00 1 day

Open or Closed to the Public Open

Generic Conditions *** MUST COMPLY WITH ATTACHED REOPENING PROTOCOL FOR MUSIC, TELEVISION AND FILM PRODUCTION: APPENDIX J EFFECTIVE AS OF FRIDAY, JUNE 12, 2020.***
THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Please see attached document 10.08.20 CHURCH (PARKING) 165290.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	1
Cube Trucks	2
Motor Homes	1
Vans	2

Personnel on Location

Type	Quantity
Cast	3
Crew	27
Spot Check	1

Filming Activities Interior models against scenery; Interior motion without sound;

Jurisdiction **Political:** Los Angeles City - Council District 12 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 481 **Grid:** D7

Approvals LOS ANGELES CITY POLICE DEPARTMENT Melissa Hernandez

Coordinator Note PERSON RESPONSIBLE FOR COVID COMPLIANCE: Douglas Freedman. His number is 510.484.3370.

Parking

Base Camp
Location Type : Other Location
KNOLLWOOD UNITED METHODIST CHURCH
12121 Balboa Blvd,
Granada Hills, CA, 91344

Crew Parking
Location Type : Other Location
KNOLLWOOD UNITED METHODIST CHURCH
12121 Balboa Blvd,
Granada Hills, CA, 91344

Parking Notes
Knollwood Methodist Church: 12121 Balboa Blvd, Granada Hills, CA 91344 - SPOTCHECK APPROVED BY CAPT. RODGERS

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LOS ANGELES FIRE DEPARTMENT
Bureau of Fire Prevention & Public Safety
FILM UNIT
200 N. Main Street, Suite 1710
Los Angeles, CA 90012
(213) 978-3670

Permit #F00165290

Date of Application 10/07/20

Email questionnaire to: lafdfilm@lacity.org **at least 48 hours prior to any proposed activity**

Subject line of the email shall be formatted as follows: *SCHOOL/CHURCH [1ST Date of Activity] [FilmLA #] [Street Address]*
** EXAMPLE: School/Church 10/21/15 (FilmLA# FA00123456) 200 N Main St **

LAFD FILM UNIT - SCHOOLS & CHURCHES
Filming/Basecamp/Parking Pre-Approval Questionnaire

FACILITY INFORMATION

Facility Name: *	Facility Contact Name: *	SCHOOL	CHURCH
Knollwood Methodist Church	Rebecca Mancia	☐	■
Facility Address: *	**Facility Contact Phone #:** *	OPEN to Public	CLOSED to Public
12121 Balboa Blvd., Granada Hills, CA 91344	818.360.8111	☐	✔

Facility Activity(ies) Happening During Production Activity(ies) (check all that apply)
After School Program ☐ Day Care ☐ Sports Program ☐ Summer Program ☐

BE ADVISED: All film crew members are required to wear visible ID at all times while on campus. Any crew member found in any unauthorized area will result in the cessation of filming and that person will be removed from campus.

*Required

PRODUCTION COMPANY INFORMATION

Production Title: *	Production Contact: *	FilmLA Permit #: *
Etsy	Anabella Casanova	F00165290
Production Company Name: *	**Production Contact Mobile Phone #:** *	**FilmLA Coordinator:** *
Vacation Theory, LLC	310.770.9787	Jennifer Morelos

*Required

PRODUCTION COMPANY ACTIVITY

■ FILMING (check box if applicable)

Prep Date(s):	Film Date(s) & Time(s):	Strike Date(s):
10/08/20	10/08/20	10/08/20

# of Cast:	# of Crew:	# of Extras:	# of Generators:	Drone:	Special Effects (e.g. smoke, including Water-based, open flames, etc.)	Will Fire Alarm System Be Bypassed?:
2	29	0	1	Y ☐ N ☑	Y ☐ N ☑	Y ☑ N ☐

Location(s) of Activity (areas or buildings) ***INCLUDE A MAP** or drawing showing where production activity will take place.*
We will only be parking crew cars and a truck here.

Summary of Scene
No scenes will be filmed here.

■ BASECAMP (check box if applicable)

Additional information ***INCLUDE A MAP** or drawing showing where production activity will take place.*
This is just for our basecamp.

☐ PARKING (check box if applicable)

Vehicles (Number, Size & Type) ***INCLUDE A MAP** or drawing showing where vehicles will land.*
25 Cars and 1 3 Ton Truck

LAFD USE ONLY

INSPECTOR NAME RODGERS	SPOT CHECK ✔	UFSO REQUIRED ☐

Notes:
RODGERS

- *Please note that by submitting this form for review, you agree to the above conditions and accept the responsibility of ensuring that all life/safety requirements will be followed. ANY ALTERATIONS, MODIFICATIONS AND/OR CHANGES IN STATED CONDITIONS ARE SUBJECT TO THE SAFETY OFFICER'S APPROVAL.*
- ***All pages of this document must be onsite and available for review by the Fire Inspector upon request. Failure to comply may result in the assignment of a UFSO if location is not in compliance with the fire requirements for use of the facility as stated in this document .***

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EMAIL PROCEDURES (MINIMUM OF 48 HOURS PRIOR TO ANY PROPOSED ACTIVITY)

Permit #F00165290

A. Email questionnaire to:

1. lafdfilm@lacity.org
2. FilmLA Coordinator

B. Subject line of the email SHALL BE FORMATTED as follows: School/Church [1st Date of Activity] [FilmLA #] [Street Address]
** EXAMPLE: School/Church 10/21/15 (FilmLA# FA00123456) 200 N Main St **

FAILURE TO FOLLOW THE ABOVE PROTOCOL MAY RESULT IN DELAYED APPROVAL AND/OR THE ASSIGNMENT OF A UFSO.

APPROVAL OF FILMING OR PRODUCTION ACTIVITY LOCATION(S) SHALL BE CONTINGENT UPON THE AREA(S) MEETING THE FOLLOWING CRITERIA:

- ACCESS: Fire Department access shall be maintained into the school yards, buildings, sprinkler inlets, sprinkler shutoffs and hydrants. Trucks associated with production activity shall be parked properly and as close as possible to the filming locations or production activity areas. (LAMC 57.503, 57.509.3, 57.903.3.9)
- CABLES: Cables shall be matted, flown or positioned so as not to obstruct any exit passageway. (CCR Title 19, Sec 3.11; LAMC 57.4701.4)
- CREW IDENTIFICATION: *All film crew members are required to wear visible ID at all times while on campus.* Any crew member found in any unauthorized area will result in the cessation of filming and that person will be removed from campus.
- EXITING (Students / Crew): Exiting of students and film crews shall not be co-mingled. Exits designated for students shall be for their exclusive use, no exceptions.
- FIRE ALARM ACTIVATION: Anytime the school fire alarm is activated, all members of the film company shall participate in the evacuation. (CCR Title 19, Sec. 3.10; LAMC 57.401.9)
- HALLWAYS: Corridors, hallways, stairways, exits and fire protection equipment shall be maintained unobstructed at all times. (CCR Title 19, Sec 3.11; LAMC 57.1030.3.1, 57.4701.4)
- PRODUCTION ACTIVITY: Filming or production activity shall be confined to areas remote from students or children (i.e. in a separate building, vacant wing, separate floors, etc.) Production activity shall include, but not be limited to, filming, base camp use, parking, load-in, and strike.
- STORAGE: Storage is not allowed in hallways. All equipment not in use shall be stored in vacant rooms. Equipment on "stand-by" in any corridor is prohibited unless specifically approved by the Fire Department (CCR Title 19, Sec. 3.11; LAMC 57.4701.4)
- NO OVERCROWDING: The overcrowding of any room is prohibited unless specifically approved by the Fire Department. (LAMC 57.107.5)
- NO SMOKING: Smoking is prohibited at any time while on school grounds or inside any school building. (CCR Title 19, Sec. 3.32; LAMC 57.310)
- NO SPRINKLER TAMPERING: Attaching lights or other items to sprinkler piping is prohibited. The blocking or covering of any sprinkler head is prohibited. (LAMC 57.903.3.9, 57.903.3.10)

The above list does not cover all code sections that would be applicable to schools, and does not abrogate the authority or responsibility of the Fire Safety Officer assigned to all school and/or church filming locations, or production activity areas.

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